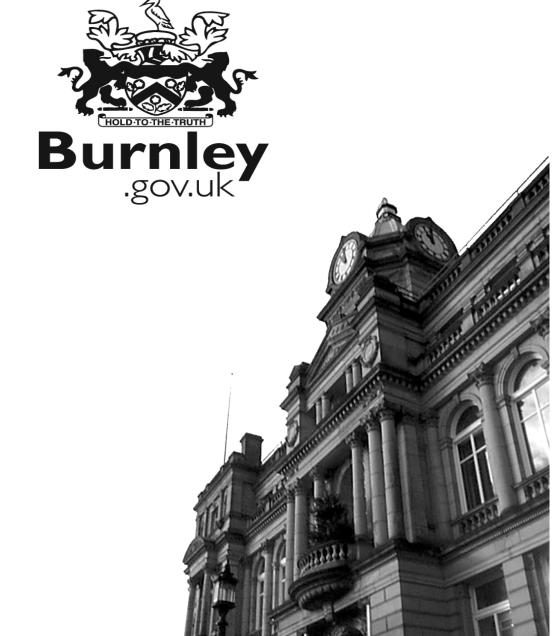
# AUDIT AND STANDARDS COMMITTEE

Thursday, 28th September, 2023 6.30 pm





## AUDIT AND STANDARDS COMMITTEE

### **ROOMS 2 & 3, TOWN HALL**

Thursday, 28th September, 2023 at 6.30 pm

Members are reminded that if they have detailed questions on individual reports, they are advised to contact the report authors in advance of the meeting.

Members of the public may ask a question, make a statement, or present a petition relating to any agenda item or any matter falling within the remit of the committee.

Notice in writing of the subject matter must be given to the Head of Legal & Democracy by 5.00pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall or the Contact Centre, Parker Lane, Burnley. Forms are also available on the Council's website <a href="https://bit.ly/2BWX7d2">https://bit.ly/2BWX7d2</a>

Whilst we have returned to holding meetings in person we have limited space for members of the public to attend due to Public Health guidance. Should you wish to attend you are advised to contact democracy@burnley.gov.uk in advance of the meeting.

#### **AGENDA**

#### 1) Apologies

To receive any apologies for absence.

**2)** *Minutes* 5 - 10

To approve as a correct record the minutes of the previous meeting.

#### 3) Additional Items of Business

To determine whether there are any additional items of business which, by reason of special circumstances, the Chair decides should be considered as a matter of urgency.

#### 4) Declarations of Interest

To receive any declarations of interest from Members relating to any item on the agenda, in accordance with the provisions of the Code of Conduct.

#### 5) Exclusion of the Public

To determine during which items, if any, the public are to be excluded from the meeting.

Audit and Standards Committee

#### 6) Public Question Time

To consider questions, statements or petitions from Members of the Public.

#### **PUBLIC ITEMS**

#### 7) Annual Accounts 22/23 11 - 186 To receive and approve the audited Statement of Accounts for 2022/23. 8) Internal Audit Charter and QAIP 187 - 202 To receive the revised Internal Audit Charter and Quality Assurance and Improvement Programme (QAIP). 9) CIPFA Audit Committee Guidance 203 - 210 To receive an update on the implementation of The Chartered Institute of Public Finance and Accountancy (CIPFA) Audit Committee Guidance Documents. 211 - 222 10) External Review Report To inform members of the progress on the External Review of Internal Audit action plan. 223 - 230 11) Internal Audit Progress Report 23/24 Q1 To receive the Internal Audit Progress Report 23/24 Q1. 231 - 232 12) Work Programme To consider the Work Programme for the current year.

PRIVATE ITEMS

#### **MEMBERSHIP OF COMMITTEE**

#### Councillors

Councillor Margaret Brindle (Chair)	Councillor Lubna Khan
Councillor Asif Raja (Vice-Chair)	Councillor Gordon Lishman
Councillor Howard Baker	Councillor Mark Payne
Councillor Gail Barton	Councillor Andy Wight
Councillor Karen Ingham	, ,

#### **Co-opted Members**

#### **External Auditor**

Councillor Kathryn Haworth, Habergham	Helen Stevenson, Grant Thornton-External
Eaves Parish Council	Auditor
Vacancy, Parish Council representative	Georgia Jones, Grant Thornton-External
David Swift, Independent Member	Auditors
Stuart Arnfield, independent Member	

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