

AUDIT AND STANDARDS COMMITTEE

Thursday, 28th September, 2023
6.30 pm





AUDIT AND STANDARDS COMMITTEE

ROOMS 2 & 3, TOWN HALL

Thursday, 28th September, 2023 at 6.30
pm

Members are reminded that if they have detailed questions on individual reports, they are advised to contact the report authors in advance of the meeting.

Members of the public may ask a question, make a statement, or present a petition relating to any agenda item or any matter falling within the remit of the committee.

Notice in writing of the subject matter must be given to the Head of Legal & Democracy by 5.00pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall or the Contact Centre, Parker Lane, Burnley. Forms are also available on the Council's website <https://bit.ly/2BWX7d2>

Whilst we have returned to holding meetings in person we have limited space for members of the public to attend due to Public Health guidance. Should you wish to attend you are advised to contact democracy@burnley.gov.uk in advance of the meeting.

AGENDA

1) Apologies

To receive any apologies for absence.

2) Minutes

To approve as a correct record the minutes of the previous meeting.

5 - 10

3) Additional Items of Business

To determine whether there are any additional items of business which, by reason of special circumstances, the Chair decides should be considered as a matter of urgency.

4) Declarations of Interest

To receive any declarations of interest from Members relating to any item on the agenda, in accordance with the provisions of the Code of Conduct.

5) Exclusion of the Public

To determine during which items, if any, the public are to be excluded from the meeting.

6) Public Question Time

To consider questions, statements or petitions from Members of the Public.

PUBLIC ITEMS

- 7) Annual Accounts 22/23** 11 - 186
To receive and approve the audited Statement of Accounts for 2022/23.
- 8) Internal Audit Charter and QAIP** 187 - 202
To receive the revised Internal Audit Charter and Quality Assurance and Improvement Programme (QAIP).
- 9) CIPFA Audit Committee Guidance** 203 - 210
To receive an update on the implementation of The Chartered Institute of Public Finance and Accountancy (CIPFA) Audit Committee Guidance Documents.
- 10) External Review Report** 211 - 222
To inform members of the progress on the External Review of Internal Audit action plan.
- 11) Internal Audit Progress Report 23/24 Q1** 223 - 230
To receive the Internal Audit Progress Report 23/24 Q1.
- 12) Work Programme** 231 - 232
To consider the Work Programme for the current year.

PRIVATE ITEMS

MEMBERSHIP OF COMMITTEE

Councillors

Councillor Margaret Brindle (Chair)
Councillor Asif Raja (Vice-Chair)
Councillor Howard Baker
Councillor Gail Barton
Councillor Karen Ingham

Councillor Lubna Khan
Councillor Gordon Lishman
Councillor Mark Payne
Councillor Andy Wight

Co-opted Members

Councillor Kathryn Haworth, Habergham Eaves Parish Council
Vacancy, Parish Council representative
David Swift, Independent Member
Stuart Arnfield, independent Member

External Auditor

Helen Stevenson, Grant Thornton-External Auditor
Georgia Jones, Grant Thornton-External Auditors

Published: Wednesday, 20 September 2023